

14 June 2024



**Newport Girls'  
High School  
Academy Trust**

Dear Parent/Guardian

Many of our sixth form students choose to go out of school at lunch time. As parents, I believe that it is your choice as to whether an exit from school on foot is acceptable to you and that you accept responsibility for the safety of your child/ward whilst they are not on our premises. We do not permit students to go out in their cars at lunch time.

Please therefore kindly return the slip below to give permission for an exit from school at lunchtime to be granted. Please note that only students who have returned slips should leave the site at lunchtime and if you are not happy to authorise this, we ask that you inform your child yourself.

Many thanks for your cooperation in keeping our students safe.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K Griffin'.

**Mrs K Griffin**  
Head of Sixth Form

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**Return this slip to RECEPTION please**

I grant permission for \_\_\_\_\_ to leave the premises at lunch time, and I accept full responsibility for their safety.

Name of parent:

Signature:

Date: